

REGISTRATION / PRE-QUALIFICATION OF VENDORS FOR SUPPLY OF VARIOUS ITEMS TO OUR PLANTS

The parties desiring to get registered/pre-qualified with NFL for supply of various Mechanical/Electrical/Instrumentation/Production/Civil/Laboratory/Other general items, may submit applications on their letter head in the following format:

1.	Name of the Firm/ Company	
2.	Address of Regd. Office with Phone No., Fax, E-mail & Name of contact person:	
3.	Address of Works with Phone No., Fax, E-mail & Name of contact person:	
4.	History and Organizational Structure of Organization of Firm/ Company. (To be attached)	
	COMMERCIAL DETAILS	
5.	Registration with statutory authorities (In case of partnership firms, copy of Partnership Deed) Registrar of Companies, State, SSI/NSIC, ESI, Sale Tax Authority/DGS&D etc. Photocopy to be enclosed.	
6.	In case of authorized Dealer/Agent/Distributor, Photocopies of authorization certificate from Principle to be enclosed.	
7.	Labour License No. (Photocopy to be enclosed)	
8.	Licensed capacity	
9.	Capital Investment	
10.	Provident Fund Account No. (Attested photocopy of allotment letter from Regional Provident Fund Commissioner to be enclosed).	
11.	Sale Tax/VAT/TIN/PAN No. Photocopies to be enclosed	
12.	Excise Registration No. Photocopy to be enclosed	
13.	Audited Balance Sheets for last 3 years (Photocopies to be enclosed)	
14.	Name of Bankers and Bankers report about financial soundness (To be enclosed)	

	TECHNICAL DETAILS	
15.	Plant & Machinery details (To be enclosed)	
16.	Testing/ Inspection facilities details (To be enclosed)	
17.	Items and range of manufacture details (Broacher/leaflet if available to be enclosed)	
18.	Capability to supply under third party inspection such as Lloyds, IBR in particular and other agencies in general (Photocopies to be enclosed)	
19.	Previous experience for similar jobs (Work order/Purchase order copies executed for the reputed customers for the last 3 years to be enclosed)	
20.	Enlistment with Govt./PSU/Large Fertilizers/Chemical Plants/Inspection agency (Photocopy to be enclosed)	
21.	Performance certificate from reputed customers (Photocopies to be enclosed)	
22.	Relation with NFL employee or ex-employee, if any (If yes, give details)	

Complete applications giving the required information/documents may be submitted to the following:

A. FOR SUPPLY TO NANGAL, BHATINDA AND PANIPAT PLANTS

Sh. A. K. Aggarwal, Dy. General Manager (Materials)
National Fertilizers Limited,
Nangal Unit, Naya Nangal-140126 (Punjab)
Phone No. 01887-220570, Fax No. 01887-220541
Email: akaggarwal@nfl.co.in

B. FOR SUPPLY TO VIJAIPUR PLANT

Sh. J. P. Sachdeva, Chief Manager (Materials)
National Fertilizers Limited,
Vijaipur Unit,
Vijaipur-473111, Distt. Guna (M.P)
Phone No.: 07544-273026 Fax No. 07544-273089/273109
Email: jpsachdeva@nfl.co.in

Note:

1. Incomplete applications may be ignored by NFL without any further correspondence
2. Pre-qualification / registration of a vendor will depend on the competence of the party to supply the required category of items, based on the documents/information submitted by party and as assessed by NFL at their sole discretion.
3. NFL may at its sole option reject any application without assigning any reasons thereof. Applicants would not be entitled to claim any cost, charges or incidentals for or in connection with preparation of and submission of their applications.
4. Pre-qualification/registration of a vendor does not guarantee for placement of purchase orders.
